

STUDENT REQUEST FORM

Please tick [$\sqrt{}$] in the appropriate box.

ITEMS		[√]
Student Enrolment Verification Letter		
Conducting Research Letter		
Copy of Certificate Graduation (attached full transcripts)		
Letter of Completion Studies (attach clearance form)		
Others (please specify)		
Name		<u> </u>
Matric No.		
IC No. / Passport No.		
Programme		
Nationality		
Intake/ Current Term		
Current Address		
Thesis Title		
H.P No.		
		[√]
Type of Studies:		<u> </u>
Ph.D.		ļ
Master		
I declare that the information is true and I understand that my request will be rejected if the form that submitted is incorrect.		
Student's Signature:	Date:	
ACADEMIC OFFICE USE		
Received and prepare by: (Signature & Stamp)	Date:	
Demorkey		
Remarks:		
Date Collected by Student's:		