



**ACADEMIC REFERENCE 1**

<b>Section A</b>	
Instruction to Applicant	
This form should be completed in your referee's own hand writing and duly signed by him/her. Completed reference forms which are not received in their sealed envelopes will not be accepted.	
Applicant's Name:	
Programme Applied For:	
<b>Section B</b>	
Instructions to referee	
The person named above has applied to the postgraduate programme at Universiti Islam Malaysia (UIM) and has nominated you as his/her referee. We would appreciate if you could provide us the information below to help us assess the suitability of the candidate for our programme. Please either return the completed reference to the candidate a sealed envelope or mail it to Division of Academic and International Relations, Universiti Islam Malaysia, Blok I, Jalan Teknokrat 2, MKN Building – Embassy Techzone, 63000 Cyberjaya Selangor.	
Referee's Name:	
Job Title / Position Held:	
Address:	Telephone No.:
	Fax No.:
	E-Mail:

## Section C

1. In what capacity did you know the applicant?

2. The applicant's academic achievement in comparison to other students in his/her group. Please place a tick [√] in the appropriate box.

- Top 5% of the candidates
- Top 10% of the candidates
- Top 25% of the candidates
- Top 50% of the candidates
- Bottom 5% of the candidates

3. Please give us your opinion on the applicant's ability to undertake advanced graduate study/research in terms of the qualities below.

	Outstanding	Good	Fair	Poor
Research/Problem Solving Skills				
Oral Communication Skills				
Written Communication Skills				
Analytical Skills				
Teamwork Ability				
Maturity				
Motivation				
Leadership Potential				

4. Please provide additional information about the applicant which you consider would be helpful to the Admissions Committee in the space below.

Signature:

Date:

**Thank you for your assistance in completing this form**



**ACADEMIC REFERENCE 2**

<b>Section A</b>	
Instruction to Applicant	
This form should be completed in your referee's own hand writing and duly signed by him/her. Completed reference forms which are not received in their sealed envelopes will not be accepted.	
Applicant's Name:	
Programme Applied For:	
<b>Section B</b>	
Instructions to referee	
The person named above has applied to the postgraduate programme at Universiti Islam Malaysia (UIM) and has nominated you as his/her referee. We would appreciate if you could provide us the information below to help us assess the suitability of the candidate for our programme. Please either return the completed reference to the candidate a sealed envelope or mail it to Division of Academic and International Relations, Universiti Islam Malaysia, Blok I, Jalan Teknokrat 2, MKN Building – Embassy Techzone, 63000 Cyberjaya Selangor.	
Referee's Name:	
Job Title / Position Held:	
Address:	Telephone No.:
	Fax No.:
	E-Mail:

## Section C

5. In what capacity did you know the applicant?

6. The applicant's academic achievement in comparison to other students in his/her group. Please place a tick [√] in the appropriate box.

- Top 5% of the candidates
- Top 10% of the candidates
- Top 25% of the candidates
- Top 50% of the candidates
- Bottom 5% of the candidates

7. Please give us your opinion on the applicant's ability to undertake advanced graduate study/research in terms of the qualities below.

	Outstanding	Good	Fair	Poor
Research/Problem Solving Skills				
Oral Communication Skills				
Written Communication Skills				
Analytical Skills				
Teamwork Ability				
Maturity				
Motivation				
Leadership Potential				

8. Please provide additional information about the applicant which you consider would be helpful to the Admissions Committee in the space below.

Signature:

Date:

**Thank you for your assistance in completing this form**