



## REPLACEMENT EXAMINATION

SEMESTER .....

Examination Unit

### STUDENT INSTRUCTION:

- A student is allowed to apply to sit for replacement examination within three (3) working days after the respective examination paper(s).
- Please attach supporting documents(s).
- **An administrative fee will be imposed on each course approved.** (please refer next page)
- The completed form is to be submitted to Academic Office.

### TO BE FILLED IN BY STUDENT

Name :

New ID No. :  Old ID No. :

Intake :  Programme :  Semester :

Contact No : \_\_\_\_\_ Email Address : \_\_\_\_\_

Reason(s) for application:

\_\_\_\_\_  
\_\_\_\_\_

NOS	COURSE CODE	COURSE NAME	NAME OF LECTURER
1			
2			
3			
4			
5			

\_\_\_\_\_  
Student's Signature

Date : \_\_\_\_\_

DATE  
RECEIVED

**Note:** The result of your application shall be sent to you via email. The examination time table shall be displayed on the Exam Unit Notice Board – the first day of the next semester.

## REPLACEMENT EXAMINATION FEE

An administrative fee shall be imposed on each course approved as follows:

- Master : RM 150.00
- Ph.D. : RM 200.00

NO.	COURSE CODE	COURSE NAME	NAME OF LECTURER	FEE
1				RM
2				RM
3				RM
4				RM
5				RM
			<b>TOTAL</b>	

Note : Please submit this form with payment receipt to Enrolment, Record & Administration Unit (ERA), Academic Office at least 5 working days before the Replacement Exam.