



## EXAMINATION RESULTS QUERY

### STUDENT INSTRUCTION:

- Please attach original of relevant documents to support your queries.
- Please return this form to the Academic Office.

Exam Results Slip

Add and Drop Form

### TO BE FILLED BY STUDENT

Session:  March  June  September  December

Name :

New ID No. :

Old ID No. :  Programme :  Semester:

Contact No. :  Email Address :

Query : *(Please explain briefly your problems)*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Student's Signature : \_\_\_\_\_ Date : \_\_\_\_\_

### FOR OFFICE USE

Refer to :  Academic Executive  ERA Unit  Examination Unit

Remarks : \_\_\_\_\_

Records updated by : \_\_\_\_\_ Date : \_\_\_\_\_

Approved by : \_\_\_\_\_ Date : \_\_\_\_\_

### ACKNOWLEDGEMENT RECEIPT OF DOCUMENTS BY STUDENT

Received from Enrolment, Record & Administration Units (ERA Unit)

Copy of Exam Results

Add and Drop Form

Student's Signature : \_\_\_\_\_ Date : \_\_\_\_\_